Key Unlocking Futures- Volunteer Registration Form

Personal Details:

|  |  |
| --- | --- |
| Name: |  |
| Address: |  |
| Postcode: |  |
| Contact No.:  |  |
| Email address: |  |

Emergency Contact Information:

|  |  |
| --- | --- |
| Name: |  |
| Relationship to You: |  |
| Address: |  |
| Postcode: |  |
| Contact No.:  |  |
| Email address: |  |

Time Commitment

Please indicate preference of time and days

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Monday | Tuesday | Wednesday | Thursday | Friday |
| AM | PM | AM | PM | AM | PM | AM | PM | AM | PM |

I can offer the following skills, knowledge and experience:

|  |
| --- |
|  |

Access requirements/health conditions

|  |
| --- |
| If you have any particular access requirements or health conditions that we should be aware of, please state below: |

Data Protection

Under the Data Protection Act you are advised that the details provided on this registration form will be used only for the purpose of your volunteering duties and will not be passed on to any third parties without your prior consent. By signing this form you are giving Key Unlocking Futures consent to use and process your details and approach referees where applicable.

I declare that the information given in this registration from is correct and I give my consent for my details to be processed for the purpose of my volunteering role

Signed: …………………………………………… Date: …..…/…..…/……………

***CRIMINAL CONVICTIONS – DECLARATION***

*Subject to the Rehabilitation of Offenders Act 1974 (amended 2001)*

Please note that this volunteer post requires enhanced DBS clearance

Have you been convicted of a criminal offence YES □ NO □

If yes please provide details on a separate piece of paper. This information will be viewed by the Operations Directorwho will advise you if it will mean you will not be considered for the post.

**PLEASE NOTE: All convictions must be declared as no convictions are considered spent when working with children**

References

Some volunteer roles are subject to satisfactory references. Please supply details of two referees who have known you for at least two years, preferably one from a work or volunteering capacity. References from family members cannot be accepted.

Reference 1:

|  |  |
| --- | --- |
| Name of Referee: |  |
| Relationship to You: |  |
| Address: |  |
| Postcode: |  |
| Contact No.:  |  |
| Email address: |  |

Reference 2:

|  |  |
| --- | --- |
| Name of Referee: |  |
| Relationship to You: |  |
| Address: |  |
| Postcode: |  |
| Contact No.:  |  |
| Email address: |  |

**Equality and Diversity Monitoring**

Key Unlocking Futures aims to promote equality and inclusion to ensure fair access to the service in line with the Equalities Act 2010.  These questions are used to monitor access to the service and are not used to make decisions (things like an applicant’s ethnicity) on eligibility or allocation. Key Unlocking Futures will not discriminate unlawfully, our Equality Policy is available on request.

**How would you describe your Ethnic origin? (Please indicate one)**

|  |  |  |  |
| --- | --- | --- | --- |
| White: British |  | Asian/Asian British: Bangladeshi |  |
| White: Irish |  | Asian/Asian British: Other |  |
| White: Other |  | Black/Black British: Caribbean |  |
| Mixed: White & Black Caribbean |  | Black/Black British: African |  |
| Mixed: White & Black African |  | Black/Black British: Other |  |
| Mixed: White & Asian |  | Chinese/ Chinese |  |
| Mixed: Other |  | Chinese/Other |  |
| Asian/Asian British: Indian |  | Other ethnic origin |  |
| Asian/Asian British: Pakistani |  | Do not wish to disclose |  |

**How would you define your religion? (Please indicate one - optional)**

|  |  |  |  |
| --- | --- | --- | --- |
| None |  | Muslim |  |
| Christian (all Christian denominations) |  | Sikh |  |
| Buddhist |  | Any other religion |  |
| Hindu |  | Not known  |  |
| Jewish |  | Do not wish to disclose |  |

 **Please indicate your nationality (country of citizenship)? Please tick one box only:**

|  |  |  |  |
| --- | --- | --- | --- |
| UK national resident in UK |  | UK national returning from living overseas |  |
| Other EU country (state) |  | Do not wish to disclose |  |
| Other country (state) |  |

 **Marital Status**

|  |  |  |  |
| --- | --- | --- | --- |
| Married |  | Civil Partnership |  |
| Single |  | Widowed |  |
| Divorced/ Separated |  | Prefer not to say |  |

 **Gender Sexuality**

|  |  |  |  |
| --- | --- | --- | --- |
| Male |  | Heterosexual |  |
| Female |  | Homosexual |  |
| Transgender |  | Bisexual |  |
| Other |  | Other |  |
| Prefer not to say |  | Prefer not to say |  |

|  |  |  |
| --- | --- | --- |
| Do you consider yourself to be disabled | Yes | No |
| Are you pregnant or given birth in the last 6 months | Yes | No |

To the best of my knowledge there is no reason why I should not be able to carry out fully the tasks described for this post. I can confirm that the information I have given on this form is correct and complete and that misleading statements will mean a volunteering appointment will be terminated

Signed: …………………………………………… Date: …..…/…..…/……………